



WESTLAKE GIRLS HIGH SCHOOL
MANAGEMENT - UNIFORM POLICY

NAG 6
POLICY 6.3 UNIFORM
REVIEWED: April 2024
RATIFIED: April 2024
REVISION DATE: April 2025

UNIFORM POLICY

SCOPE

This Policy outlines the WGHS Board's expectations regarding the uniform.

OBJECTIVES

1. A school uniform promotes a learning environment where students feel safe and secure. It assists in ensuring students have equity of access to education and are free from exclusion due to peer pressure, and it enables staff to easily identify unauthorised personnel on school property.
2. The Board has determined that all students will be required to always wear the prescribed uniform at all year levels, including moving to and from school.
3. Having a school uniform fosters a sense of identity, pride, and self-esteem in students, promoting the school's culture and visibility in the community.
4. A school uniform also provides a learning opportunity for students for dressing appropriately in the workplace.
5. The uniform specification will be determined from time to time by the school Principal in consultation with the parent community and with the Board.
6. The Senior Leadership Team will ensure that the prescribed school uniform is always worn to a high standard unless written permission is obtained from the Principal or the Principal's nominee due to exceptional circumstances.

PROCEDURES

- All students must adhere to Board uniform regulations as outlined on the WGHS website.
- Any clothing, in any form, must be approved first by the Principal before it can be developed with school branding, name or logo.
- Blazers must be worn for all assemblies, school trips and formal occasions.
- Correct school uniform must be worn when travelling to and from school.
- Students are eligible to wear a Westlake Girls High School representative tie when competing for a national or international title in an activity offered by the school.
- Student safety at school is important. Regulation covered shoes must be worn in certain technology and science laboratories. Hair must be well groomed, tidy, and off the face so that students can learn effectively. Any teacher has the right to request hair be tied back in the interest of safety or hygiene.

PURCHASING THE UNIFORM. All items are available and sold from the Uniform Shop, Glenfield, or online via the school website under Uniform. <https://www.westlakegirls.school.nz/school-uniform-webshop> A second-hand uniform shop runs on Friday lunchtime at the shop next to the B Block Café.

UNIFORM ITEMS YEARS 9-13

WGHS green side-pleat skirt, long skirt or culottes or trousers.

WGHS V-neck red jersey.

WGHS striped blouse (red crest) Y 12/13 or WGHS striped blouse (white crest).

Y 9-11 (short or long-sleeved) Westlake red blazer (Y 9-11) or Westlake pinstriped blazer (Y 12/13).

WGHS black ankle socks with red trim or black full-length tights.

WGHS black regulation jacket. No other jackets are acceptable.

Shoes. See the website for full details.

Covered shoes: regulation black, leather, dress shoes (NO sports shoes)

Sandals: black sandals (must have back straps).

No non-regulation clothing items are to be visible.

UNIFORM COMPLIANCE

Junior & Senior

- Hair must be tied back if requested. Hair ties must be brown or black.
- Watches may be worn.
- Skirt length should be on the knee, or just above the knee, or full-length. School skirts should not be modified and the integrity of the skirt design should be maintained. The SLT reserves the right to check skirts. If any student is wearing a skirt well above the required limit (and can't make it longer because it has been cut off), they will be expected to purchase a replacement skirt immediately.
- Black tights or regulation school socks must be worn with regulation black leather dress shoes. Black sandals (no socks) with a back strap may be worn.
- Blazers must be worn to assemblies, formal occasions and school trips.
- Correct school uniform must be worn when travelling to and from school and at school.
- For safety reasons, no more than two plain studs or sleepers are allowed in each ear. Dangly earrings and bracelets are also not permitted. Necklaces may be worn if unseen under the blouse.
- Jewellery in facial piercings is not allowed.
- No extra items of non-regulation clothing to be visible.
- Tattoos must not be visible.
- Fingernails should be kept short-to-medium length, and clean. No fingernail polish.

OPTIONAL REGULATION ITEMS

Hat, Scarf, Tie.

Exemptions: The principal may allow some exemptions to these rules for religious/cultural reasons.

Date (policy effective from) April 2024

Review Date April 2025

Signature

